

# 3<sup>rd</sup> Party Data Interface Connecticut DSS Setup

*Electronic Visit Verification System*



**Version 1.3**



July 25, 2016



## Overview

As part of the interface to Sandata, some of the fields being provided by a 3<sup>rd</sup> party scheduling system need to 'map' to the requirements of the state program.

Please note that any changes made to the employee information in SAM will NOT be returned to the originating system. It is assumed that ownership of all Employee and original Schedule information resides with the 3<sup>rd</sup> party system providing this data.

## 1. Elements on the Employee Feed

### Employee Discipline / Position Values

- Sent as part of the incoming Employee information
- Defines the position/discipline of the employee.
- A default set of position values provided by the State will be available in EVV. You may customize this list based on individual needs of your agency
- At the time of import, the value sent must be one of the defined values in EVV.
- The list of default position values is to be determined, and will be provided once available.

Code	Name
CLSS	Community Living Support Services
COMP	Companion
HHA	Home Health Aide
HMK	Homemaker
ILST	Independent Living Skills Training
LCSW	Licensed Clinical Social Worker
LMSW	Licensed Masters in Social Work
LPN	Licensed Practical Nurse
OFC	Office Staff
OT	Occupational Therapist
OTHER	Other
PCA	Personal Care Attendant
PT	Physical Therapist
RA	Recovery Assistant
RN	Registered Nurse
ST	Speech Therapist
SPT CH	Support and Planning Coach
SPT BK	Support Broker

### Social Security Number

The field Employee.ssn is REQUIRED for the Connecticut DSS implementation.

### Employee Team

Team (Employee.team) is a field that the agency can choose to use or not. It has no effect on this program. It is a way to divide employees.

## Employee Companies

This is a mechanism to control employee access to multiple companies within a single provider agency. Initial setup is for a single company only and this field does not need to be provided.

## Employee Branches

This is a mechanism to control employee access to multiple branches (locations) within a single provider agency. For larger agencies where this may be of value, please discuss setup options with your Sandata Account Manager.

## Employee Admission Types

Employee.admissionTypes / admissionType - If admit types are given, it will restrict which admit types are provided for specific employees, those employees will be restricted in the admission types they can work. Please provide the ID in this field if used. This is not a program requirement.

ID	Name	Details
CHI	CT Home Care Program	CHC where 837I is Required (clinical)
CHP	CT Home Care Program	CHC where 837P is Required (non-clinical)
PCI	Personal Care Assistant – Waiver-Eligible Clients Only	PCA where 837I is Required (clinical)
PCP	Personal Care Assistant – Waiver-Eligible Clients Only	PCA where 837P is Required (non-clinical)
ABI	Acquired Brain Injury	ABI where 837I is Required (clinical)
ABP	Acquired Brain Injury	ABI where 837P is Required (non-clinical)

## 2. Elements on the Schedule Feed

### ClientID

For the Connecticut DSS program this is the Medicaid ID value within the Connecticut MMIS system. Once the SAM system is live, this value will be available through the UI.

### Service

Valid values are shown in the table below for DSS. Please send the 'ID' field.

### Standard Services

ID	Name
421	Physical Therapy
431	Occupational Therapy
441	Speech Therapy
1021Z	Personal Care Services
1022Z	Personal Care Services
1023Z	Personal Care Services Per Diem
1206Z	Chore Service
1210Z	Companion Service
1211P	Recovery Assistant
1212P	Recovery Assistant II
1213M	Recovery Assistance
1214Z	Homemaker
1225Z	PCA Per Diem Cannot Be Completed
1226Z	Respite Care - Companion
1228Z	Respite Care - Homemaker
1230Z	Respite Care - HHA
1232Z	Respite Care - Other
1247Z	Mental Health Counseling - Individual
1322Z	Bill Payer
1531P	Community Living Support Services
1532P	Chore Services, Unit
1534P	Community Living Support Services 1/2 Day
1536P	Companion Services, Unit
1542P	Homemaker Services, Unit

ID	Name
1554P	Personal Care Assistance, Unit
1562P	Respite Care Hourly
2030Z	Support Broker - Individual
2040Z	Support Broker
3022Z	PCA Overnight Hourly
3024Z	PCA Respite Overnight, Cannot be Completed
3025Z	PCA Respite Per Diem Cannot Be Completed
3026Z	Personal Care Respite Services Overnight
3027Z	Personal Care Respite Services
3028Z	Personal Care Respite Services Per Diem
H0033	Oral Medication Administration, Direct Observation
S9123	Skilled Nursing, RN
S9124	Skilled Nursing, LPN
T1001	Nusing Assesment/Evaluation
T1001	Nursing Assessment/Evaluation
T1002	RN Services, Up to 15 Minutes
T1003	LPN/LVN Services, up to 15 Minutes
T1004	Nursing Aide, Units
T1021	Med Tech (HHA or CAN)
T1502	Medication Administration, Oral Intramuscular/Subc
T1503	Medication Administration, Other than oral

### Admission Type

Admission types for the DSS program. Please send the 'ID' field.

ID	Name	Details
CHI	CT Home Care Program	CHC where 837I is Required (clinical)
CHP	CT Home Care Program	CHC where 837P is Required (non-clinical)
PCI	Personal Care Assistant – Waiver-Eligible Clients Only	PCA where 837I is Required (clinical)
PCP	Personal Care Assistant – Waiver-Eligible Clients Only	PCA where 837P is Required (non-clinical)
ABI	Acquired Brain Injury	ABI where 837I is Required (clinical)
ABP	Acquired Brain Injury	ABI where 837P is Required (non-clinical)

## Event Code

Event Codes are required on the schedule. The Service and Event Code on the EVV schedule must map to the Authorization in EVV. If the event code on the authorization is DEF, any valid event code is allowed. If the event code on the authorization is any other value, the event code must precisely match the authorization event code. The Service Code plus an event code map to the billing HCPCS and modifier(s). The following are valid event codes in EVV, though not all event codes may be used for all services. Please refer to the Billing section below for a complete list of valid Service and Event code combinations.

### Standard Event Codes

Event Code	Description
ZZ	Default – No Modifier
U2	U2 Modifier
TT	TT Modifier
TD	TD Modifier
TDTT	TD and TT Modifiers
TDU2	TD and UT Modifiers
TDU2TT	TD, U2, and TT Modifiers
U2TT	U2 and TT Modifiers

### Cancellation Codes

Schedules which are cancelled in the source system status = 10, need to be accompanied with a cancellation reason code. These codes are as follows:

Cancellation Reason Code	Cancellation Reason
1	Client Cancel
2	Staff Cancel
3	Scheduling Error
4	Pt expired
5	Prior authorization expired
6	MD appt- not home
7	No answer to locked door
8	Services not in care plan portal
9	Duplicate Entry
10	Pt DC
11	Client on Vacation/Out of Town
12	Client Sick

<b>Cancellation Reason Code</b>	<b>Cancellation Reason</b>
13	Client in the Hospital/Psychiatric Facility
14	Client in Nursing Facility
15	Client/Representative Refused Service
16	Client/Representative Cancelled Due to Holiday
17	Client Expired
18	Severe Inclement Weather or Natural Disaster
19	Staff did not report for shift
20	Client/Representative Refused Alternative Staff
21	Client was not Present/Available
22	Client Emergency
23	No Answer to Locked Door
24	Client Transferred to Another Provider
25	Staff Sick
26	No Staff Available to Provide Service
27	Staff Bereavement
28	Staff Vacation/Personal
29	Staff Family Emergency Prior to Visit
30	Client at MD appointment
31	Client No Longer Eligible for Services
REF	Pt/Cg refused
SYS	System Cancel



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### 3. Clients

To facilitate testing, Sandata has created 12 clients with Client ID (Medicaid ID), last name, first name, admission type, event code, service, etc. as follows. Since clients are fed from the state system, for testing to be successful, we must receive schedules for the clients listed below:

Client ID	Last Name	First Name	Admission Type	Service
0000001231	JONES	SUSAN	CHP	1021Z
0000001232	SMITH	BARBARA	CHP	1210Z
0000001233	JOHNSON	JOAN	CHP	1214Z
0000001234	RODRIGUEZ	JANE	CHI	421
0000001235	JAMES	ROBERT	CHI	S9123
0000001236	BARROW	SYLVIA	PCP	2040Z
0000001237	ROSS	RICHARD	PCI	441
0000001238	ROBERTS	ROBERTA	PCI	H0033
0000001239	PAUL	PETER	ABP	1021Z
0000001240	EDWARDS	ED	ABP	1535P
0000001241	CANE	MARCUS	ABI	S9123
0000001242	SAWYER	WILLIAM	ABI	431

#### 4. Billing Information

For the schedules being provided, the service and event codes sent from the 3<sup>rd</sup> party system should be as follows depending on the billing to be created.

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Personal Care Services	Unit	1021Z	DEF	1021Z	
Personal Care Services	Unit	1021Z	U2	1021Z	U2
Personal Care Services	Unit	1021Z	TT	1021Z	TT
Personal Care Services	Unit	1021Z	U2TT	1021Z	U2:TT
Personal Care Services	Visit	1022Z	DEF	1022Z	
Personal Care Services	Visit	1022Z	U2	1022Z	U2
Personal Care Services	Visit	1022Z	TT	1022Z	TT
Personal Care Services	Visit	1022Z	U2TT	1022Z	U2:TT
PCA Overnight Hourly	Hourly	3022Z	DEF	3022Z	
PCA Overnight Hourly	Hourly	3022Z	U2	3022Z	U2
PCA Overnight Hourly	Hourly	3022Z	TT	3022Z	TT
PCA Overnight Hourly	Hourly	3022Z	U2TT	3022Z	U2:TT
Personal Care Services Per Diem	Visit	1023Z	DEF	1023Z	
Personal Care Services Per Diem	Visit	1023Z	U2	1023Z	U2
Personal Care Services Per Diem	Visit	1023Z	TT	1023Z	TT
Personal Care Services Per Diem	Visit	1023Z	U2TT	1023Z	U2:TT
PCA Per Diem Cannot Be Completed	Hourly	1225Z	DEF	1225Z	
PCA Per Diem Cannot Be Completed	Hourly	1225Z	U2	1225Z	U2

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
PCA Per Diem Cannot Be Completed	Hourly	1225Z	TT	1225Z	TT
PCA Per Diem Cannot Be Completed	Hourly	1225Z	U2TT	1225Z	U2:TT
Personal Care Respite Services	Unit	3027Z	DEF	3027Z	
Personal Care Respite Services	Unit	3027Z	U2	3027Z	U2
Personal Care Respite Services	Unit	3027Z	TT	3027Z	TT
Personal Care Respite Services	Unit	3027Z	U2TT	3027Z	U2:TT
Personal Care Respite Services Overnight	Visit	3026Z	DEF	3026Z	
Personal Care Respite Services Overnight	Visit	3026Z	U2	3026Z	U2
Personal Care Respite Services Overnight	Visit	3026Z	TT	3026Z	TT
Personal Care Respite Services Overnight	Visit	3026Z	U2TT	3026Z	U2:TT
PCA Respite Overnight, Cannot be Completed	Hourly	3024Z	DEF	3024Z	
PCA Respite Overnight, Cannot be Completed	Hourly	3024Z	U2	3024Z	U2
PCA Respite Overnight, Cannot be Completed	Hourly	3024Z	TT	3024Z	TT
PCA Respite Overnight, Cannot be Completed	Hourly	3024Z	U2TT	3024Z	U2:TT
Personal Care Respite Services Per Diem	Visit	3028Z	DEF	3028Z	
Personal Care Respite Services Per Diem	Visit	3028Z	U2	3028Z	U2
Personal Care Respite Services Per Diem	Visit	3028Z	TT	3028Z	TT
Personal Care Respite Services Per Diem	Visit	3028Z	U2TT	3028Z	U2:TT
PCA Respite Per Diem Cannot Be Completed	Hourly	3025Z	DEF	3025Z	
PCA Respite Per Diem Cannot Be Completed	Hourly	3025Z	U2	3025Z	U2
PCA Respite Per Diem Cannot Be Completed	Hourly	3025Z	TT	3025Z	TT

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
PCA Respite Per Diem Cannot Be Completed	Hourly	3025Z	U2TT	3025Z	U2:TT
Chore Service	Unit	1206Z	DEF	1206Z	
Chore Service	Unit	1206Z	U2	1206Z	U2
Chore Service	Unit	1206Z	TT	1206Z	TT
Chore Service	Unit	1206Z	U2TT	1206Z	U2:TT
Companion Service	Unit	1210Z	DEF	1210Z	
Companion Service	Unit	1210Z	U2	1210Z	U2
Companion Service	Unit	1210Z	TT	1210Z	TT
Companion Service	Unit	1210Z	U2TT	1210Z	U2:TT
Homemaker	Unit	1214Z	DEF	1214Z	
Homemaker	Unit	1214Z	U2	1214Z	U2
Homemaker	Unit	1214Z	TT	1214Z	TT
Homemaker	Unit	1214Z	U2TT	1214Z	U2:TT
Respite Care - Companion	Unit	1226Z	DEF	1226Z	
Respite Care - Companion	Unit	1226Z	U2	1226Z	U2
Respite Care - Companion	Unit	1226Z	TT	1226Z	TT
Respite Care - Companion	Unit	1226Z	U2TT	1226Z	U2:TT
Respite Care - Homemaker	Unit	1228Z	DEF	1228Z	
Respite Care - Homemaker	Unit	1228Z	U2	1228Z	U2
Respite Care - Homemaker	Unit	1228Z	TT	1228Z	TT
Respite Care - Homemaker	Unit	1228Z	U2TT	1228Z	U2:TT

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Respite Care - HHA	Unit	1230Z	DEF	1230Z	
Respite Care - Other	Hourly	1230Z	U2	1232Z	U2
Respite Care - Other	Hourly	1230Z	TT	1232Z	TT
Respite Care - Other	Hourly	1230Z	U2TT	1232Z	U2:TT
Respite Care - Other	Hourly	1232Z	DEF	1232Z	
Respite Care - Other	Hourly	1232Z	U2	1232Z	U2
Respite Care - Other	Hourly	1232Z	TT	1232Z	TT
Respite Care - Other	Hourly	1232Z	U2TT	1232Z	U2:TT
Mental Health Counseling - Individual	Visit	1247Z	DEF	1247Z	
Mental Health Counseling - Individual	Visit	1247Z	U2	1247Z	U2
Mental Health Counseling - Individual	Visit	1247Z	TT	1247Z	TT
Mental Health Counseling - Individual	Visit	1247Z	U2TT	1247Z	U2:TT
Bill Payer	Unit	1322Z	DEF	1322Z	
Bill Payer	Unit	1322Z	U2	1322Z	U2
Bill Payer	Unit	1322Z	TT	1322Z	TT
Bill Payer	Unit	1322Z	U2TT	1322Z	U2:TT
Recovery Assistance	Unit	1213M	DEF	1213M	
Recovery Assistance	Unit	1213M	U2	1213M	U2
Recovery Assistance	Unit	1213M	TT	1213M	TT
Recovery Assistance	Unit	1213M	U2TT	1213M	U2:TT
Support Broker	Unit	2040Z	DEF	2040Z	

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Support Broker	Unit	2040Z	U2	2040Z	U2
Support Broker	Unit	2040Z	TT	2040Z	TT
Support Broker	Unit	2040Z	U2TT	2040Z	U2:TT
Support Broker - Individual	Unit	2030Z	DEF	2030Z	
Support Broker - Individual	Unit	2030Z	U2	2030Z	U2
Support Broker - Individual	Unit	2030Z	TT	2030Z	TT
Support Broker - Individual	Unit	2030Z	U2TT	2030Z	U2:TT
Speech Therapy	Visit	441	DEF	441	
Speech Therapy	Visit	441	U2	441	U2
Speech Therapy	Visit	441	TT	441	TT
Speech Therapy	Visit	441	U2TT	441	U2:TT
Occupational Therapy	Visit	431	DEF	431	
Occupational Therapy	Visit	431	U2	431	U2
Occupational Therapy	Visit	431	TT	431	TT
Occupational Therapy	Visit	431	U2TT	431	U2:TT
Physical Therapy	Visit	421	DEF	421	
Physical Therapy	Visit	421	U2	421	U2
Physical Therapy	Visit	421	TT	421	TT
Physical Therapy	Visit	421	U2TT	421	U2:TT
Oral Medication Administration, Direct Observation	Visit	H0033	DEF	H0033	
Oral Medication Administration, Direct Observation	Visit	H0033	U2	H0033	U2

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Oral Medication Administration, Direct Observation	Visit	H0033	TT	H0033	TT
Oral Medication Administration, Direct Observation	Visit	H0033	U2TT	H0033	U2:TT
Nusing Assesment/Evaluation	Visit	T1001	TD	T1001	TD
Nusing Assesment/Evaluation	Visit	T1001	TDU2	T1001	TD:U2
Nusing Assesment/Evaluation	Visit	T1001	TDTT	T1001	TD:TT
Nusing Assesment/Evaluation	Visit	T1001	TDU2TT	T1001	TD:U2:TT
Skilled Nursing, RN	Visit	S9123	DEF	S9123	
Skilled Nursing, RN	Visit	S9123	ZZ	S9123	
Skilled Nursing, RN	Visit	S9123	U2	S9123	U2
Skilled Nursing, RN	Visit	S9123	TT	S9123	TT
Skilled Nursing, RN	Visit	S9123	U2TT	S9123	U2:TT
Skilled Nursing, LPN	Visit	S9124	DEF	S9124	
Skilled Nursing, LPN	Visit	S9124	ZZ	S9124	
Skilled Nursing, LPN	Visit	S9124	TT	S9124	TT
Skilled Nursing, LPN	Visit	S9124	U2	S9124	U2
Skilled Nursing, LPN	Visit	S9124	U2TT	S9124	U2:TT
Medication Administration, Oral Intramuscular/Subc	Visit	T1502	DEF	T1502	
Medication Administration, Oral Intramuscular/Subc	Visit	T1502	ZZ	T1502	
Medication Administration, Oral Intramuscular/Subc	Visit	T1502	TT	T1502	TT
Medication Administration, Oral Intramuscular/Subc	Visit	T1502	U2	T1502	U2
Medication Administration, Oral Intramuscular/Subc	Visit	T1502	U2TT	T1502	U2:TT

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Medication Administration, Other than oral	Visit	T1503	DEF	T1503	
Medication Administration, Other than oral	Visit	T1503	ZZ	T1503	
Medication Administration, Other than oral	Visit	T1503	TT	T1503	TT
Medication Administration, Other than oral	Visit	T1503	U2	T1503	U2
Medication Administration, Other than oral	Visit	T1503	U2TT	T1503	U2:TT
RN Services, Up to 15 Minutes	Unit	T1002	DEF	T1002	
RN Services, Up to 15 Minutes	Unit	T1002	TT	T1002	TT
RN Services, Up to 15 Minutes	Unit	T1002	U2	T1002	U2
RN Services, Up to 15 Minutes	Unit	T1002	U2TT	T1002	U2:TT
LPN/LVN Services, up to 15 Minutes	Unit	T1003	DEF	T1003	
LPN/LVN Services, up to 15 Minutes	Unit	T1003	TT	T1003	TT
LPN/LVN Services, up to 15 Minutes	Unit	T1003	U2	T1003	U2
LPN/LVN Services, up to 15 Minutes	Unit	T1003	U2TT	T1003	U2:TT
Nursing Aide, Units	Unit	T1004	DEF	T1004	
Nursing Aide, Units	Unit	T1004	ZZ	T1004	
Nursing Aide, Units	Unit	T1004	TT	T1004	TT
Nursing Aide, Units	Unit	T1004	U2	T1004	U2
Nursing Aide, Units	Unit	T1004	U2TT	T1004	U2:TT
Med Tech (HHA or CAN)	Visit	T1021	DEF	T1021	
Med Tech (HHA or CAN)	Visit	T1021	ZZ	T1021	
Med Tech (HHA or CAN)	Visit	T1021	TT	T1021	TT



---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Med Tech (HHA or CAN)	Visit	T1021	U2	T1021	U2
Med Tech (HHA or CAN)	Visit	T1021	U2TT	T1021	U2:TT
Recovery Assistant	Unit	1211P	DEF	1211P	
Recovery Assistant	Unit	1211P	TT	1211P	TT
Recovery Assistant	Unit	1211P	U2	1211P	U2
Recovery Assistant	Unit	1211P	U2TT	1211P	U2:TT
Recovery Assistant II	Unit	1212P	DEF	1212P	
Recovery Assistant II	Unit	1212P	TT	1212P	TT
Recovery Assistant II	Unit	1212P	U2	1212P	U2
Recovery Assistant II	Unit	1212P	U2TT	1212P	U2:TT
Community Living Support Services	Visit	1531P	DEF	1531P	
Community Living Support Services	Visit	1531P	TT	1531P	TT
Community Living Support Services	Visit	1531P	U2	1531P	U2
Community Living Support Services	Visit	1531P	U2TT	1531P	U2:TT
Chore Services, Unit	Unit	1532P	DEF	1532P	
Chore Services, Unit	Unit	1532P	TT	1532P	TT
Chore Services, Unit	Unit	1532P	U2	1532P	U2
Chore Services, Unit	Unit	1532P	U2TT	1532P	U2:TT
Chore Service Individual	Unit	1533P	DEF	1533P	
Chore Service Individual	Unit	1533P	TT	1533P	TT
Chore Service Individual	Unit	1533P	U2	1533P	U2

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Chore Service Individual	Unit	1533P	U2TT	1533P	U2:TT
Community Living Support Services 1/2 Day	Visit	1534P	DEF	1534P	
Community Living Support Services 1/2 Day	Visit	1534P	TT	1534P	TT
Community Living Support Services 1/2 Day	Visit	1534P	U2	1534P	U2
Community Living Support Services 1/2 Day	Visit	1534P	U2TT	1534P	U2:TT
Individual Companion	Visit	1535P	DEF	1535P	
Individual Companion	Visit	1535P	TT	1535P	TT
Individual Companion	Visit	1535P	U2	1535P	U2
Individual Companion	Visit	1535P	U2TT	1535P	U2:TT
Companion Services, Unit	Unit	1536P	DEF	1536P	
Companion Services, Unit	Unit	1536P	TT	1536P	TT
Companion Services, Unit	Unit	1536P	U2	1536P	U2
Companion Services, Unit	Unit	1536P	U2TT	1536P	U2:TT
Companion Services, Unit	Unit	1537P	DEF	1537P	
Companion Services, Unit	Unit	1537P	TT	1537P	TT
Companion Services, Unit	Unit	1537P	U2	1537P	U2
Companion Services, Unit	Unit	1537P	U2TT	1537P	U2:TT
Homemaker Services, Unit	Unit	1542P	DEF	1542P	
Homemaker Services, Unit	Unit	1542P	TT	1542P	TT
Homemaker Services, Unit	Unit	1542P	U2	1542P	U2
Homemaker Services, Unit	Unit	1542P	U2TT	1542P	U2:TT

---Schedule---				---Billing Information---	
Service Description	Unit of Measure	Service	Event Code	HCPCS	Modifier
Personal Care Assistance, Unit	Unit	1554P	DEF	1554P	
Personal Care Assistance, Unit	Unit	1554P	TT	1554P	TT
Personal Care Assistance, Unit	Unit	1554P	U2	1554P	U2
Personal Care Assistance, Unit	Unit	1554P	U2TT	1554P	U2:TT
Respite Care Hourly	Hourly	1562P	DEF	1562P	
Respite Care Hourly	Hourly	1562P	TT	1562P	TT
Respite Care Hourly	Hourly	1562P	U2	1562P	U2
Respite Care Hourly	Hourly	1562P	U2TT	1562P	U2:TT