



TO: Behavioral Health Clinicians' Groups, Behavioral Health Clinics, Enhanced Care Clinics, Behavioral Health Federally Qualified Health Centers (FQHCs), School Based Health Clinics and Medical Clinics

RE: Billing Guidance of Supervision of Individuals Not Licensed to Practice Independently When Providing Behavioral Health Service in Clinic or Group Settings

In accordance with the requirements posted under provider bulletin 2019-18 "Supervision of Individuals Not Licensed to Practice Independently When Providing Behavioral Health Services in Clinic Settings," we are providing billing guidance on claim submission of services provided by a non-licensed provider.

Claim Submission Requirements:

Option 1 –

- The supervising provider can be billed by entering the supervising provider's NPI under the rendering provider field.

The non-licensed provider does not need to be entered into the claim,

Option 2 –

- The non-licensed provider can be billed as the rendering provider if they are enrolled under National Plan and Provider Enumeration System (NPPES) and have a valid National Provider Identifier (NPI) and behavioral health taxonomy.
- The supervising provider that is supervising the non-licensed provider needs to be entered under the supervising provider field.

The supervising provider must be enrolled and tied to the organization's group.

Non-licensed providers can apply for an NPI by visiting NPPES at <https://nppes.cms.hhs.gov>.

Electronic claim submission ASC X12N 837 Professional.

Rendering provider's NPI should be entered into the following sections of an electronic claim:

837P – Health Care Claim Professional

- NPI Segment ID = NM109
- NPI Loop ID = 2420
- Qualifier = 82

Supervising provider's NPI can be entered into the following sections of an electronic claim:

837P – Health Care Claim Professional

- NPI Segment ID = NM109
- NPI Loop ID = 2420D
- Qualifier = DQ

For claims submitted via the secure web portal located on the www.ctdssmap.com Web site, the performing provider information is entered at the detail level as shown below:

Detail						
Item	From DOS	To DOS	Procedure	Units	Charges	Status
A	1			1.00	\$0.00	

Item	1
From DOS*	
To DOS*	
Procedure*	[Search]
Modifiers	[Search]
Units*	1.00
Facility Type Code*	[Search]
Charges*	\$0.00
Rendering Physician	[Search]
Referring Provider	[Search]
Ordering Provider	[Search]

** At this time the supervising providers cannot be submitted via the secure web portal until the web portal is updated. If billing your claims through the Secure Web portal, you will need to follow option 1. Once the web portal has been updated, we will send an important message to all providers letting them know they can submit supervising provider through the web portal. At that time the provider can bill following either option above.

Claims that do not include valid provider information will receive claim denials with the following Explanation of Benefit (EOB) code(s).

1073 - Supervising Provider is Missing

1074 - Supervising Provider is not on File

1075 - Supervising Provider not Active on DOS

1076 - Supervising Provider Not Associated with Billing Group

1077 - Associated License Clinician NPI is not on the NPPES

1078 - Associated Licensed Clinician Taxonomy / Credentials Invalid

Questions:

For questions about billing or if further assistance is needed, please contact the Provider Assistance Center, Monday through Friday from 8:00 a.m. to 5:00 p.m. at 1-800-842- 8440.