



TO: Home Health Agencies

RE: Prior Authorization of Medical Home Health Services

This bulletin serves as a reminder of the minimum documentation required when submitting authorization and reauthorization requests for home health services. This bulletin will supplement guidance found in [PB 2022-11 Submission of Prior Authorization \(PA\) Requests for Medical Goods and Services](#).

Documentation Requirements

All home health authorization requests require a completed PA request via the online medical authorization web portal:

<https://www.huskyhealthct.org/providers/medical-authorization.html>.

The following documentation MUST be included with all submissions:

Initial Requests

- A completed CMS-485 Form – *Home Health Certification and Plan of Care* must accompany all initial authorization requests. The completed form must include an order signed by the licensed physician, physician assistant, or APRN responsible for the plan of care (a verbal order from the RN will continue to meet this requirement)
- Comprehensive start of care assessment

Reauthorization Requests

The following information must be submitted with all reauthorization requests:

- A current and complete CMS-485 Form – *Home Health Certification and Plan of Care*. The completed form must include the order signed by the licensed physician, physician assistant, or APRN responsible for the plan of care (a verbal order from the RN will continue to meet this requirement)

- Nursing reassessment
- Two weeks of nursing narrative notes (for skilled intermittent and complex nursing only)
- 15-minute task breakdown (for home health aide only)

Effective July 1, 2025, prior authorization requests for home health services received without the above required documentation will be considered an incomplete request and will be cancelled and returned to the agency.

The agency must then submit a NEW request with all required documentation.

Prior Authorization Submission Process

For questions regarding the prior authorization process, please contact CHNCT at 1-800-440-5071, between the hours of 8:00 a.m. and 6:00 p.m.