



TO: Enhanced Care Clinics (Freestanding Mental Health Clinics and Hospital Clinics)  
RE: Closing and Moving of Current Enhanced Care Clinic Designated Clinics

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The purpose of this provider bulletin is to provide direction and clarification to current Enhanced Care Clinics (ECC) that they must notify and seek approval from the Department of Social Services (DSS) regarding changes in ECC clinic status including the closing and/or moving of current ECC designated clinics.

Agencies must follow the guidance set forth in policy transmittal 2011-02; 'Enhanced Care Clinic Changes in ECC Status Notification'. Provider Bulletin 2011-02 is posted on the [www.ctdssmap.com](http://www.ctdssmap.com) Web site. To access the provider bulletin, go to 'Information' then 'Publications' then 'Bulletin Search'.

Agencies must submit in writing the pending change that will occur along with the updated Attachment B from the provider's ECC Letter of Agreement, no later than thirty (30) days prior to the expected change. Both the letter and the Attachment B must be submitted to: [maureen.reault@ct.gov](mailto:maureen.reault@ct.gov). The change in ECC status must be approved by DSS in writing.

An agency that has a primary or secondary ECC designated site in one city or town may close that site and open a new site in the same city or town and continue to maintain the ECC designation for that site location upon written approval from DSS.

An agency that has a primary or secondary ECC designated site in a city or town and chooses to close that ECC site, move and open a new clinic site in a new city or town will no longer have the ECC designation. ECC status does not transfer from one clinic to another when moving to a different city or town.

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