

interChange Provider Important Message

Attention: SUD Residential Providers

ACTION REQUIRED:

SUD Residential Certification Letter Upload Instructions (Posted May 10, 2024)

1115 SUD Residential Providers receiving level 1 or level 2 certification will need to upload their certification letter to www.ctdssmap.com under their secure site and enter certification effective and end dates **by May 31st 2024**.

You will need to log into the secure Web portal to complete your upload for each AVRS ID. Once logged in, on the menu bar select: Demographic maintenance, then click on provider certification.

For assistance click on the link to open the certification and document upload guide, which includes an example of the certification letter.

The screenshot shows the Connecticut Department of Social Services web portal. The top navigation bar includes links for Home, Information, Provider, Trading Partner, Pharmacy Information, Hospital Modernization, Electronic Visit Verification, Claims, Eligibility, Prior Authorization, Hospice, Trade Files, MAPIR, Messages, and Account. The main content area is titled "Provider Certification" and contains a red arrow pointing to a link: "Click here to open the Certification and Document Upload Guide for instructions on how to complete this panel by the service you offer." Below this link are instructions for adding or updating certification records. A table with the message "*** No rows found ***" is visible, along with an "add" button and fields for Certification Type, Effective Date, and End Date.

To upload your certification select your certification(s) from the Certification Type dropdown menu. **NOTE: Please use the appropriate certification type that matches your certification.**

Use the specific effective and end dates as stated on your certification letter, then click save when done.

Provider will be receiving their certification letters from Advanced Behavioral Health (ABH) the week of May 13, 2024.

If you are unable to sign into your secure Web portal set up or need to unlock/change your password, or if you have questions about the

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www.ctdssmap.com Web site or specific claim questions please contact the Gainwell Provider Assistance Call Center (PAC) at 1-800-842-8440.

Please contact alexis.mohammed@ct.gov for additional information or if you have any questions on your certification.