



A Connecticut Medical Assistance Program Workshop

For Department of Children and Families (DCF) Private Non-Medical Institution (PNMI) Performing Providers Presented by

The Department of Social Services (DSS) and DXC Technology

The following Internet Virtual Classroom Workshops are being offered to assist DCF PNMI Performing Providers with the upcoming changes to the re-enrollment process. These program changes will require providers to complete an online application to re-enroll as a PNMI Performing Provider. Providers will begin receiving their re-enrollment due notices in October 2019 and will be required to have their re-enrollment finalized by April 1, 2020 to avoid being disenrolled. Providers unfamiliar with the application process or who have other questions concerning provider enrollment are encouraged to attend this workshop. Out of state PNMI performing providers will not be allowed to enroll/re-enroll.

Workshop Topics Will Include:

• Provider Online Enrollment Application Process	• Web Account Capabilities
• Enrollment Tracking	• Re-enrollment
• Notification of Enrollment Decision	• Resources
• Access and Set-up of Secure Web Account	• Questions

Please follow the registration instructions below to register for the workshop of your choice. If you have any questions concerning this information, please contact the Provider Assistance Center at 1-800-842-8440. Please join us! We look forward to your attendance at one of the workshops noted below.

WORKSHOP LOCATIONS, DATES, AND TIMES

The workshop dates and times for the PNMI Performing Provider Re-Enrollment workshop are listed below. The registration links are listed beneath the date of the workshop. To register for a workshop, select the appropriate link and register online. Please refer to the “How to Register for a Workshop” instructions below if you require further assistance with the registration process.

Workshop Locations, Dates and Times:

Registration Due Date:

HPE MyRoom Virtual Classroom Training

Thursday, October 3, 2019 9:30 am- 11:30 am

Friday, September 27, 2019

<https://www.surveymonkey.com/r/PNMIREnrlmntWkshp10032019>

HPE MyRoom Virtual Classroom Training

Wednesday, October 9, 2019 1:30 pm – 3:30 pm

Friday, October 4, 2019

<https://www.surveymonkey.com/r/PNMIREnrlmntWkshp10092019>

HOW TO REGISTER FOR A WORKSHOP

To register for these workshops, visit the www.ctdssmap.com Web site, go to Publication Page and click on PNMI Performing Provider Re-Enrollment Workshop Invitation. To register, click on the registration link for the workshop you wish to attend.

Once you click “Register Now” at the bottom of your registration page, you will be provided a workshop confirmation number. Please retain this number for your records should you need to discuss your registration with DXC Technology. **If you do not receive a confirmation number, you have not successfully registered for this workshop.**

Please be sure to include all registration information indicated below to ensure timely and accurate attendance registration.

HPE MyRoom Virtual Classroom Training

DXC Technology utilizes internet virtual classrooms that allow class participants to attend a workshop without leaving their office. Participants will be provided a key to an internet classroom to attend the **PNMI performing Provider Re-Enrollment Workshop**. In addition, participants will also dial into a conference call and have an opportunity to ask questions. Providers who register for this training will receive an email with directions on how to attend this training. **For this reason, it is critical that providers enter a valid email address at the time of registration. If this email is not received two (2) days prior to the training, please contact the Provider Assistance Center toll free at 1-800-842-8440.**

Please supply the following information when registering for a workshop:

- Provider Name
- NPI Number, if applicable
- Contact Name
- Telephone Number (including Area Code)
- Email Address (**Required for Internet Virtual Classroom Training**)
- Name of Attendee

IMPORTANT NOTICES:

Inclement Weather

Should inclement weather occur on the date of a workshop, resulting in a cancellation, DXC Technology will post a notice of workshop cancellation at **1-844-225-1164, extension 2154000.**