



A Connecticut Medical Assistance Program Workshop For Providers of Non-Medical Mental Health Waiver Services

Presented by

The Department of Social Services (DSS) and DXC Technology

The following Face to Face and Internet Virtual Classroom Workshops are being offered to assist providers of non-medical Mental Health Waiver Services with the upcoming claim submission and reimbursement changes. These program changes require providers be enrolled as a Mental Health Waiver Service Provider or Assisted Living Service Provider, by September 1, 2019, to submit claims in the first cycle of September for reimbursement of services provided to Mental Health Waiver (MHW) clients for dates of service September 1, 2019 and forward. Providers are encouraged to attend one of the workshops to obtain billing and Web claim submission information unique to the MHW program.

Workshop Topics Will Include:

<ul style="list-style-type: none"> • Access and Set-up of Secure Web Account 	<ul style="list-style-type: none"> • Common Claim Denials/Resolution
<ul style="list-style-type: none"> • Web Account Capabilities for Successful Claim Submission 	<ul style="list-style-type: none"> • Monthly Claim Recoupment/Reprocessing due to Care Plan/Prior Authorization Changes
<ul style="list-style-type: none"> • Claim Submission Methods 	<ul style="list-style-type: none"> • Resources
<ul style="list-style-type: none"> • Claim Submission Guidelines 	<ul style="list-style-type: none"> • Questions

Please follow the registration instructions below to register for the workshop of your choice. If you have any questions concerning this information, please contact the Provider Assistance Center at 1-800-842-8440. Please join us! We look forward to your attendance at one of the workshops noted below.

WORKSHOP LOCATIONS, DATES, AND TIMES

The workshop dates and times for the Mental Health Waiver Provider Billing and Web Claim Submission workshop are listed below. The registration links are listed beneath the date of the workshop. **To register for a workshop, select the appropriate link and register online.** Please refer to the “How to Register for a Workshop” instructions below if you require further assistance with the registration process.

Workshop Dates and Times:

Registration Due Date:

CT Hospital Association, Wallingford, CT

Tuesday, August 6, 2019 9:00 am - 12:00 pm
<https://www.surveymonkey.com/r/MHWPBillingWkshp08062019CHA>

Friday, August 2, 2019

HPE MyRoom Virtual Classroom Training

Thursday, August 15, 2019 1:00 pm – 4:00 pm
<https://www.surveymonkey.com/r/MHWPBillingWkshp08152019MyRoom>

Monday, August 12, 2019

HPE MyRoom Virtual Classroom Training

Wednesday, August 21, 2019 9:00 am – 12:00 pm
<https://www.surveymonkey.com/r/MHWPBillingWkshp08212019MYRoom>

Friday, August 16, 2019

HOW TO REGISTER FOR A WORKSHOP

To register for these workshops, visit the www.ctdssmap.com Web site, go to Publication Page and click on Mental Health Waiver Provider Billing and Web Claim Submission Invitation. To register, click on the registration link for the workshop you wish to attend.

Once you click “Register Now” at the bottom of your registration page, you will be provided a workshop confirmation number. Please retain this number for your records should you need to discuss your registration with DXC Technology. **If you do not receive a confirmation number, you have not successfully registered for this workshop.**

Please be sure to include all registration information indicated below to ensure timely and accurate attendance registration.

HPE MyRoom Virtual Classroom Training

DXC Technology utilizes internet virtual classrooms that allow class participants to attend a workshop without leaving their office. Participants will be provided a key to an internet classroom to attend the **Mental Health Waiver Provider Billing and Web Claim Submission Workshop**. In addition, participants will also dial into a conference call and have an opportunity to ask questions. Providers who register for this training will receive an email with directions on how to attend this training. **For this reason, it is critical that providers enter a valid email address at the time of registration. If this email is not received two (2) days prior to the training, please contact the Provider Assistance Center toll free at 1-800-842-8440.**

Please supply the following information when registering for a workshop:

- Provider Name
- NPI Number
- Contact Name
- Telephone Number (including Area Code)
- Email Address (**Required for Internet Virtual Classroom Training**)
- Name of Attendee

IMPORTANT NOTICES:

Inclement Weather

Should inclement weather occur on the date of a workshop, resulting in a cancellation, DXC Technology will post a notice of workshop cancellation at **1-844-225-1164, extension 2154000.**

CHA is a smoke-free campus

******* NO SMOKING ALLOWED*******

The use of tobacco products is prohibited on the grounds, sidewalks, delivery areas, and parking lots. Refreshments will **not** be served.

DIRECTIONS

Connecticut Hospital Association

110 Barnes Road, Wallingford, CT 06492 (203) 265 -7611

- **1-91 NORTHBOUND:** Take Exit 15. At the end of the Exit ramp, turn LEFT onto ROUTE 68 WEST. Proceed approx. 1.8 miles on ROUTE 68 to the *7th traffic light; Turn RIGHT onto BARNES INDUSTRIAL PARK ROAD NORTH; at the traffic light, turn LEFT onto BARNES ROAD; and take FIRST RIGHT into CHA driveway.
- **I-91 SOUTHBOUND:** Take Exit 15. At the end of the Exit ramp, turn RIGHT onto ROUTE 68 WEST. Proceed approx. 1.8 miles on ROUTE 68 to the *6th traffic light; Turn RIGHT onto BARNES INDUSTRIAL PARK ROAD NORTH; at the traffic light, turn LEFT onto BARNES ROAD; and take FIRST RIGHT into CHA driveway.
- **Wilbur Cross (Route 15) NORTHBOUND:** Take Exit 66. At the end of the Exit ramp, turn LEFT onto ROUTE 5 SOUTH. Proceed approx. 1/4 mile to *4th traffic light. Turn LEFT up short hill to next traffic light. Turn LEFT onto ROUTE 68 EAST. At FIRST traffic light; turn LEFT onto NORTH MAIN STREET EXTENSION. Take first RIGHT onto BARNES ROAD. CHA is the SECOND BUILDING ON THE LEFT.
- **Wilbur Cross (Route 15) SOUTHBOUND:** Take Exit 66. At the end of the exit ramp, turn LEFT onto ROUTE 5 SOUTH. Proceed approx. 1/4 mile to *5th traffic light. Turn LEFT up short hill to next traffic light. Turn LEFT onto ROUTE 68 EAST. At FIRST traffic light; turn LEFT onto NORTH MAIN STREET EXTENSION. Take first RIGHT onto BARNES ROAD. CHA is the SECOND BUILDING ON THE LEFT.
- **I-84 EASTBOUND:** Take Exit 27. Proceed onto Route 691 East. Follow to the WILBUR CROSS PARKWAY SOUTHBOUND. Take Exit 66. At the end of the exit ramp, turn LEFT onto ROUTE 5 SOUTH. Proceed approx. 1/4 mile to *5th traffic light. Turn LEFT up short hill to next traffic light. Turn LEFT onto ROUTE 68 EAST. At FIRST traffic light; turn LEFT onto NORTH MAIN STREET EXTENSION. Take first RIGHT onto BARNES ROAD. CHA is the SECOND BUILDING ON THE LEFT.

***IMPORTANT ~ Traffic light count includes light at the end of ramp**