



A Connecticut Medical Assistance Program Workshop

For Providers Enrolling as Connecticut Housing Engagement and Support Services (CHESS) Providers

Presented by

The Department of Social Services (DSS) and Gainwell Technologies

As a reminder: the following Internet Virtual Classroom **Workshops** are being offered to assist providers who are enrolling as Connecticut Housing Engagement and Support Services Providers. These workshops will familiarize providers with the online enrollment application to become a Connecticut Housing Engagement and Support Services Provider, effective for dates of service August 1, 2021 and forward. Please note, an additional session as been scheduled. Providers unfamiliar with the enrollment application process or who have other questions concerning provider enrollment are encouraged to attend this workshop. A separate workshop invitation will be distributed at a later date to review claim submission and reimbursement changes.

Workshop Topics Will Include:

• Provider Online Enrollment Application Process	• Web Account Capabilities
• Enrollment Tracking	• Re-enrollment
• Notification of Enrollment Decision	• Resources
• Access and Set-up of Secure Web Account	• Questions

Please follow the registration instructions below to register for the workshop of your choice. If you have any questions concerning this information, please contact the Provider Assistance Center at 1-800-842-8440. Please join us! We look forward to your attendance at one of the workshops noted below.

WORKSHOP LOCATIONS, DATES, AND TIMES

The workshop dates and times for the Connecticut Housing Engagement and Support Services Provider Enrollment workshop are listed below. The registration links are listed beneath the date of the workshop. To register for a workshop, select the appropriate link and register online. Please refer to the “How to Register for a Workshop” instructions below if you require further assistance with the registration process.

Workshop Dates and Times:

Registration Due Date:

Teams Virtual Classroom Training
Monday, May 24, 2021 12:00 pm - 2:00 pm

Wednesday, May 19, 2021

<https://www.surveymonkey.com/r/CHESS052421>

Teams Virtual Classroom Training
Wednesday, June 2, 2021 9:00 am – 11:00 am

Friday, May 28, 2021

<https://www.surveymonkey.com/r/CHESS060221>

Additional Session:

Teams Virtual Classroom Training
Wednesday, June 24, 2021 1:00 pm – 3:00 pm

Monday, June 21, 2021

<https://www.surveymonkey.com/r/CHESS062421>

HOW TO REGISTER FOR A WORKSHOP

To register for these workshops, visit the www.ctdssmap.com Web site, go to Publication Page and click on Connecticut Housing Engagement and Support Services Provider Enrollment Workshop Invitation. To register, click on the registration link for the workshop you wish to attend.

Once you click “Register Now” at the bottom of your registration page, you will be provided a workshop confirmation number. Please retain this number for your records should you need to discuss your registration with Gainwell Technologies. **If you do not receive a confirmation number, you have not successfully registered for this workshop.**

Please be sure to include all registration information indicated below to ensure timely and accurate attendance registration.

Teams Virtual Classroom Training

Gainwell Technologies utilizes internet virtual classrooms that allow class participants to attend a workshop without leaving their office. Providers who register for this training will receive an email with directions on how to attend this training. **For this reason, it is critical that providers enter a valid email address at the time of registration. If this email is not received two (2) days prior to the training, please contact the Provider Assistance Center toll free at 1-800-842-8440.**

Please supply the following information when registering for a workshop:

- Provider Name
- NPI Number
- Contact Name
- Telephone Number (including Area Code)
- Email Address (**Required for Internet Virtual Classroom Training**)
- Name of Attendee

IMPORTANT NOTICES:

Inclement Weather

Should inclement weather occur on the date of a workshop, resulting in a cancellation, Gainwell Technologies will post a notice of workshop cancellation at **1-833-700-8959, extension 3154000.**