



A Connecticut Medical Assistance Program Workshop

For Agencies Enrolling as Community First Choice (CFC) Support and Planning Coach Providers

Presented by:

The Department of Social Services (DSS) and Gainwell Technologies

The following Internet Virtual Classroom **Workshops are being offered to assist agencies who are enrolling as CFC Support and Planning Coach providers.** These workshops will familiarize providers with the online enrollment application process required to become enrolled CFC Support and Planning Coach providers. Providers unfamiliar with the enrollment application process or who have questions concerning provider enrollment are encouraged to attend this workshop. This Workshop will also review secure Web Account set-up for self service provider file maintenance and future claim submission. A separate invitation for claim submission training and other online features for successful claim submission processing will be sent at a later date.

Workshop Topics Will Include:

• Provider Online Enrollment Application Process	• Web Account Capabilities
• Enrollment Tracking	• Re-enrollment
• Notification of Enrollment Decision	• Resources
• Access and Set-up of Secure Web Account	• Questions

Please follow the registration instructions below to register for the workshop of your choice. Be sure to **register by the designated due date.** If you have any questions concerning this information, please contact the Provider Assistance Center at 1-800-842-8440. Please join us. We look forward to your participation at the workshop!

WORKSHOP LOCATIONS, DATES, AND TIMES

The workshop dates and times for the CFC Support and Planning Coach Provider Enrollment Workshop is listed below. The registration link is listed beneath the date of the workshop. To register for a workshop, select the link and register online. Please refer to the “How to Register for a Workshop” instructions below if you require further assistance with the registration process.

Workshop Locations, Dates and Times:

Registration Due Date:

Virtual Classroom Training
Thursday, February 24, 2022 9:00 am – 11:00 am
<https://www.surveymonkey.com/r/022422CFC>

Monday, February 21, 2022

Virtual Classroom Training
Wednesday, March 23, 2022 1:00 pm - 3:00 pm
<https://www.surveymonkey.com/r/03232022CFC>

Friday, March 18, 2022

HOW TO REGISTER FOR A WORKSHOP

To register for these workshops, visit the www.ctdssmap.com Web site, go to Publication Page and click on CFC Support and Planning Coach Provider Enrollment Workshop Invitation. To register, click on the registration link for the workshop you wish to attend.

Virtual Classroom Training

Gainwell Technologies utilizes internet virtual classrooms via Microsoft Teams that allow class participants to attend a workshop without leaving their office. Providers who register for this training will receive an email with directions on how to attend this training. **For this reason, it is critical that providers enter a valid email address at the time of registration.** If this email is not received three (3) days prior to the training, please contact the Provider Assistance Center toll free at 1-800-842-8440.

Please supply the following information when registering for a workshop:

- Provider Name
- NPI Number, if applicable
- Contact Name
- Telephone Number (including Area Code)
- Email Address (Required for Internet Virtual Classroom Training)
- Name of Attendee

Inclement Weather

Should inclement weather occur on the date of a workshop, resulting in a cancellation, Gainwell Technologies will post a notice of workshop cancellation at **1-833-700-8959, extension 3154000.**